

**Action Requested/Required:**

- ☒ Vote/Action Requested
☐ Discussion or Presentation Only
☐ Public Hearing
Report Date: _____
Hearing Date: _____
Voting Date: _____

Department: Community Development**Presenter(s) & Title:** Bethany Watson

City Engineer

Agenda Item Title:

Discussion and Possible Action on the Addendum to Task Order No. 5 for Project Highway 140 PI 0017789 Utility Relocation in the Amount of \$15,000.

Summary:

An addendum to the existing project Hwy 140 Utility Relocation project to continue to provide design engineering services for the City of Canton. Keck & Wood has been conducting work for a City-Let, GDOT-Funded roadway widening project for Hwy 140 (PI 0017789). The current status of the project is finalizing design. The City requested the design services of Keck & Wood to develop the utility relocation to be included in the Series 24 plans by Micheal Baker. Subsequently, additional work was requested by the City and the coordination engineer (SAM) to complete finalized design details beyond the original scope of services agreed to on March 21, 2024.

Budget Implications:Budgeted? ☒ Yes ☐ No ☐ N/ATotal Cost of Project: \$ 15,000.00 Check if Estimated ☐Fund Source: General Fund ☐ Water & Sewer ☐ Sales Tax ☐ Other: _____**Staff Recommendations:**

Staff recommends approval on an addendum to the existing project Hwy 140 Utility Relocation project to continue to provide design engineering services for the City of Canton from Keck & Wood in the amount of \$15,000.00.

Reviews:Has this been reviewed by Management and Legal Counsel, if required? ☐ Yes ☐ No**Attachments:**

Addendum for Task Order No. 5

ATTACHMENT A: SCOPE OF SERVICES

Date: October 20, 2025

Project: **ADDENDUM TO Task Order No. 5 – Hwy 140 PI 0017789 Utility Relocation**

Dear Ms. Watson:

Keck & Wood, Inc. ("Engineer") is requesting an addendum to the existing project Hwy 140 Utility Relocation project. Consideration of our firm for this project is most appreciated and we appreciate this opportunity to continue to provide design engineering services for the City of Canton ("City").

Keck & Wood has been conducting work for a City-Let, GDOT-Funded roadway widening project for Hwy 140 (PI 0017789). The current status of the project is finalizing design. The City requested the design services of Keck & Wood to develop the utility relocation to be included in the Series 24 plans by Micheal Baker. Subsequently, additional work was requested by the City and the coordination engineer (SAM) to complete finalized design details beyond the original scope of services agreed to on March 21, 2024.

The additional work request includes the following scope of services:

SCOPE OF SERVICES

GDOT Retention Request Letter: Coordination with City of Canton, Micheal Baker, and SAM will include the following efforts:

1. Evaluation of the existing manhole frame locations within vehicle wheel paths
2. Drafting Retention Request Letters for water and sewer utilities and conferring to SAM for submission to GDOT.

Supplemental Design: The Engineer will:

1. Revisions to Proposed Sanitary Sewer Plans (addressing comments from SAM and GDOT exceeding the original scope of services)
2. Drafting supplemental specifications to be included on the plan set to address comments from SAM and GDOT.

Deliverables:

1. GDOT Retention Letters for Water and Sanitary Sewer Utilities
2. Revised second submission plans (PDF and DGN on request)

ASSUMPTIONS

The Engineer makes the following assumptions:

- Permitting (other than GUPS), erosion control, bidding services, and construction administration services are not included in scope.
- Utility locations for road profile markups in the GDOT plans are not included

SCHEDULE

Following approval of the Addendum to Task Order No. 5, the expected schedule is as follows (as time is of the essence):

- Retention Letter Request completed by November 2025.
- Sewer plan revisions completed by December 2025.

COMPENSATION

Compensation for work performed shall be billed on a **hourly-not-to-exceed** basis. A summary of the fees are as follows:

GDOT Retention Request Letter	\$2,500
Supplemental Design	\$10,000
<u>Contingency</u>	<u>\$2,500</u>
Total	\$15,000

Thank you for the opportunity to submit a proposal for this work. Please do not hesitate to contact me if you have any questions or require additional information.