

**Action Requested/Required:**

- ☒ Vote/Action Requested
☐ Discussion or Presentation Only
☐ Public Hearing
Report Date: _____
Hearing Date: _____
Voting Date: _____

Department: Community Development**Presenter(s) & Title:** Bethany Watson

City Engineer

Agenda Item Title:

Discussion and Possible Action on Canton WPCP Expansion to 6 MGD Project Schedule Extension AtkinsRealis Additional CM and RPR Services Request in the amount of \$495,469.00

Summary:

AtkinsRéal is working on construction phase services for the WPCP 7 MGD Expansion Project. Per original contract and change order No. 2 – WPCP expansion was increased to 7 MGD, the project completion date was September 24, 2024, and the authorized service ended to this date. Per the most recent project Schedule Update submittal (December 2024 submittal), the new project completion date is December 11, 2025. AtkinsRéal is proposing to provide additional construction engineering and resident project representation services to this new completion date now. This additional work will likewise be performed under the terms and conditions of the existing contract. The City will only be billed for work performed. This proposal is for additional construction engineering and resident project representation services only and does not include any additional new construction cost by Clark Reeves & Young.

Budget Implications:Budgeted? ☐ Yes ☐ No ☒ N/ATotal Cost of Project: \$ 459,469.00 Check if Estimated ☐Fund Source: General Fund ☐ Water & Sewer ☒ Sales Tax ☐ Other: _____**Staff Recommendations:**

Staff Recommends Approval of the Canton WPCP Expansion to 6 MGD Project Schedule Extension AtkinsRealis Additional CM and RPR Services Request in the amount of \$495,469.00

Reviews:Has this been reviewed by Management and Legal Counsel, if required? ☒ Yes ☐ No**Attachments:**

Change Order 3
Proposal



CHANGE ORDER

Change Order No. 3

Date of Approval: _____

NAME OF PROJECT: City of Canton
 WPCP Expansion to 6 MGD
 Additional CM and RPR Services Request

CONTRACTOR: Atkins North-America

The following changes are hereby made to the **CONTRACT**:

Description	Cost
Construction Management & Resident Inspection Services as described in the attached Change Order Proposal from Atkins dated February 26 2025 to perform additional construction engineering and resident project representation services during extended construction period to expand plant capacity to 7 MGD treatment capacity.	\$495,469.00
Total	\$495,469.00

This **CHANGE ORDER** adjusts the **CONTRACT** to its complete value.

Original Contract Price\$3,527,472.00
Cost Change by this Change Order.....\$495,469.00
Contract Price after execution of Change Order.....\$4,022,941.00

CONTRACT TIME: Additional 443 days
Substantial CompletionOctober 12, 2025
Final Completion December 11, 2025

Change Order No. 3
WPCP Expansion to 6 MGD
Construction Services

TOTAL VALUE OF CHANGE ORDER NO. 1\$495,469.00

TOTAL REVISED CONTRACT VALUE\$4,022,941.00

This change is recommended by: City of Canton

Signed: _____

Bethany Watson, P.E.

Title: City Engineer

Accepted: Atkins North-America

Title: _____

Signed: _____

Title: _____

Approved by: City of Canton

Signed: _____

Bill Grant

Title: Mayor

Approved as to form:

Signed: _____

Robert M. Dyer

Title: City Attorney



Mrs Bethany Watson, PE, AIP
City Engineer
City of Canton, GA
110 Academy Street
Canton, Georgia 30114

Re: Canton WPCP Expansion to 6 MGD Project Schedule Extension
AtkinsRéalis Additional CM and RPR Services Request

Dear Mrs. Watson

26 February 2025

AtkinsRéalis

1600 RiverEdge Parkway
NW
Suite 700
Atlanta, GA 30328
United States of America

Tel: +1 770 933 0280 / +1
800 826 4284
Fax: +1 770 933 0691

william.xu@
[atkinsrealis.com](mailto:william.xu@atkinsrealis.com)

AtkinsRéalis is pleased to submit this proposal for authorization to perform additional construction engineering and resident project representation services during extended construction period to expand the plant capacity to 7 MGD treatment capacity.

AtkinsRéalis is working on construction phase services for the plant 7 MGD Expansion Project. Per original contract and change order No. 2 – WPCP expansion increase to 7 MGD, the project completion date was September 24, 2024, and our authorized service ended to this date. As the project schedule was pushed back many times because of construction delays, AtkinsRéalis has been continuing working on the same services based on mutual understanding and verbal agreement. In this request, AtkinsRéalis would like to formally ask the City of Canton to extend our service agreement.

Per the most recent project Schedule Update submittal (December 2024 submittal), the new project completion date is December 11, 2025. AtkinsRéalis is herewith proposing to provide additional construction engineering and resident project representation services to this new completion date now. This additional work will likewise be performed under the terms and conditions of our existing contract. Upon your review, AtkinsRéalis will work collaboratively with the City of Canton to address any outstanding questions or administrative activities necessary to execute the proposed scope of work.

Scope of Work

There is no change to majority of the Engineering Services tasks such as submittal and RFI review, change order review, record drawing preparation, et al. With the schedule delay, it requires more project management and construction observation services including the full-time Resident Project Representative (RPR). The details are listed as below.

A. Project Management

AtkinsRealis USA Inc.
Registered office: 4030 West
Boy Scout Boulevard, Suite
700, Tampa FL 33607, United
States

AtkinsRéalis will provide more project management services and it is mainly caused by the 443 days construction schedule extension. Additional project management activities consist of more of the following items: communicating with the City, Clark Reeves & Young, and project technical staff, document control, construction progress meetings and site visits, schedule and cost monitoring, and construction monthly progress reports.

B. Engineering Services During Construction

NA.

C. Construction Observation

AtkinsRéalis is providing a full-time Resident Project Representative (RPR) for the duration of construction activities. The responsibilities of the RPR are listed in AtkinsRéalis original proposal for the 6 MGD treatment capacity project and are not repeated herein. Because of the schedule extension of 443 days, we are proposing the RPR services to be extended for 443 days as well.

Compensation

The enclosed fee schedule will amend that included in our current contract and subsequent change orders. As in previous proposals, this scope of work represents a not-to exceed value and reflects the effort required to perform the duties described herein. The City will only be invoiced for actual work performed. Should the work effort be less than estimated herein, the City will not be billed for the balance of time accordingly.

FEE SUMMARY

TASK NO.	TASK DESCRIPTION		LABOR ^(a)	SUB-CONSULTANT SERVICES	EXPENSES ^(b)	TOTAL FEE
A	Project Management	459	\$ 89,637	\$ -	\$ -	\$ 89,637
B	Engineering Services During Construction					
C	Construction Observation					
	Resident project representative	2,420	\$ 390,800	\$ -	\$ 15,032	\$ 405,832
	Specialty inspections	0	\$ -	\$ -	\$ -	\$ -
	TOTALS:	2,879	\$ 480,437	\$ -	\$ 15,032	\$ 495,469

NOTES:

^(a) Labor fees include annual escalation of up to 3%;

^(b) Expenses primarily include reproduction and travel. Other ODCs may be negotiated with the City of Canton as necessary.

Project Assumptions

The proposed scope and fee are based on the scope of work described herein with the following assumption.

1. A schedule extension of 443 days as proposed by Clark Reeves & Young.
2. No new drawing set and technical specifications package shall be prepared. All changes made for the 7 MGD treatment capacity will be recorded in "Record Drawing" at close of the project.
3. This proposal is only for additional construction engineering services and resident project representation services to be provided by AtkinsRéalis and its Sub-consultants. This proposal does not include additional new construction cost by Clark Reeves & Young, if any.

All other terms, conditions, and provisions of the original Contract shall remain in full force and effect as of the date thereof.

Should you have any questions regarding this scope of work and cost proposal, please do not hesitate to contact me at (832) 279-7508. Thank you for the opportunity to be of service to the City of Canton on this important project.

Sincerely,

Atkins

A handwritten signature in black ink, appearing to read "Wendong Xu".

William (Wendong) Xu, PhD, PE
Technical Manager