

Canton, Georgia

*110 Academy Street
Canton, Georgia 30114*



Minutes - Final - Draft

Monday, April 7, 2025

6:00 PM

**City Hall
110 Academy Street**

Historic Preservation Commission

1. Call to Order

Members Present: Addie Price, Chairman; Victoria Stanton; Danielle Kitchen; and Nathan Rich

Staff Present: Brittany Anderson, City Planner and Tyler Peoples, Planning Tech

Chairman Price called the meeting to order at 6:00 p.m.

Chairman Price welcomed everyone and provided HPC policies, procedures, and rules of decorum.

2. Consideration to Approve Agenda

Commission discussed the agenda.

Member Rich made a motion to remove the Election of Officers from the agenda to allow full attendance from the Commission. Member Stanton seconded the motion.

Hand Vote: 4 Yeas 0 Nays Motion Approved

3. Consideration to Approve Minutes**A. Historic Preservation Commission Draft Minutes - February 3, 2025**

Attachments: [Minutes - Historic Preservation Commission - February 3, 2025](#)

Commission discussed the minutes.

Member Rich made a motion to approve the minutes for February 3, 2025. Member Kitchen seconded the motion.

Hand Vote: 4 Yeas 0 Nays Motion Approved

4. Election of Officers

Item removed from the agenda to allow full attendance from the Commission.

5. Ten Minute Public Input

None

6. COA2503-079**A. 210 Jeanette Street - Design Request of a Fence Installation - Applicant: Carrie and Lee Oliver**

Attachments: [COA2503-079 Staff Report](#)

Ms. Anderson briefly introduced the case. Dana Cox presented the case on behalf of the applicant. Ms. Cox stated the request is for the installation of a 4ft white picket fence that will have a saddle pattern and will have three gates.

Member Rich made a motion to approve the design request as submitted. Member Stanton seconded the motion.

Hand Vote: 4 Yeas 0 Nays Motion Approved

7. COA2503-092

- A. 291 East Main Street - Design Request of Minor Exterior Modifications to an Existing Building - Applicant: Josh Bagby

Attachments: [COA2503-092 Staff Report](#)

Ms. Anderson briefly introduced the case. Josh Bagby presented the case as the applicant. Mr. Bagby stated that the request is for the addition of the accent lighting along the eaves of the building. The lights will be warm white mostly and the colors will change to correspond with national holidays. There is no intent for the lights to flash.

Member Rich made a motion to approve the design request as submitted. Member Stanton seconded the motion.

Hand Vote: 4 Yeas 0 Nays Motion Approved

8. COA2504-024

- A. 225 Reformation Parkway, Suite 200 - Design Request of Minor Exterior Modifications to an Existing Building - Applicant: Lee Oliver

Attachments: [COA2504-024 Staff Report](#)

Ms. Anderson briefly introduced the case. Dana Cox presented the case on behalf of the applicant. Ms. Cox stated the request is for the installation of a roof system along a portion of the existing porch. The roof system will match the same style, color, and materials of the previously approved porches that are already on the property. Ms. Cox also stated that the request is to make changes to the existing gutters as well as the addition of new gutters to the roof. The Commission discussed the case.

Member Stanton made a motion to approve the design request as submitted. Member Rich seconded the motion.

Hand Vote: 4 Yeas 0 Nays Motion Approved

9. Discussion and Possible Action of the City Pre-Approved ADU and Small House Plans

- A. City Pre-Approved ADU and Small House Plans

Attachments: [Memo to HPC - City Pre-Approved ADU and Small House Plans](#)

Ms. Anderson briefly discussed the request. Ms. Anderson stated that the City has approved plans for Accessory Dwelling Units (ADUs) and small houses. The plans are available for use within the City and are permitted by right in single family zoning districts. There are four ADU plans which include the Archer, the Crisler, the Elmwood, and the Oakdale. There are two small house plans which include the Killian and the Riverstone. The request is to consider a blanket approval of the plans which would prevent the need to come before the Commission for every single plan that will be permitted and constructed in the Historic District. The Commission discussed the request.

Member Rich made a motion to approve the blanket approval request for the six plans for use within the Historic District. Member Kitchen seconded the motion.

Hand Vote: 4 Yeas 0 Nays Motion Approved

10. HPC Member Introduced Items

Member Kitchen inquired about the COA process for properties that are affected by a natural disaster. Ms. Anderson stated that there is no guidance provided in the design guidelines. Ms. Anderson stated that Staff will review the codes and regulations and discuss with administration for further information and guidance and will then report back to the Commission.

11. Adjourn

Member Rich made a motion to adjourn. Member Stanton seconded the motion.

Hand Vote: 4 Yeas 0 Nays Motion Approved

Adjourned at 6:17 p.m.