

Canton, Georgia

*110 Academy Street
Canton, Georgia 30114*



Minutes - Final - Draft

Wednesday, December 10, 2025

9:00 AM

**City Hall
110 Academy Street**

Downtown Development Authority

1. Call to Order***Board Members Present:****Jennifer Hughes (Chair)**Ashley Carlile**Lee Oliver**Brooke Schmidt****City Staff & Council:****Bill Grant, Mayor**Nathan Ingram, Asst. City Manager**Velinda Hardy, Downtown Development Manager**Lauren Johnson, Communications Manager**Aundi Lesley, Economic Development Manager***2. Approval of the Agenda**

Member Schmidt moved to approve the agenda; Member Oliver seconded the motion; Motion carried.

3. Review and Approval of the Minutes**A. Downtown Development Authority Draft Minutes - November 18, 2025**

Attachments: [Minutes - Downtown Development Authority - November 18, 2025](#)

Member Oliver Moved to approve the minutes; Member Carlile seconded the motion; Motion carried.

4. Public Input

There was no public input

5. Financials**A. Discussion and Possible Approval of Reimbursement to the City for Expenses**

Staff asked to defer the consideration of this month's reimbursement back to the City until next month's meeting.

6. New Business**A. Discussion of Signature Authority on the Demand Accounts**

Mr. Ingram noted that Mr. Oliver was added to the demand account earlier this year. Mr. Oliver noted that he had yet to go by and to sign a new signature card. Mr. Ingram mentioned that he would reach out to Synovus to coordinate this.

7. Old Business

A. Update on the Downtown Fire Station

Assistant City Manager informed the Board that a contract with Hogan Construction Group was signed for CMAR services on the Downtown Fire Station building. A kick-off meeting is scheduled for Friday, December 12th. The City expects for construction to commence immediately with completion approximately the end of 2026.

B. Update on the North Street Gateway Redevelopment Project

Mr. Ingram informed the Board that the project received twelve proposals for the CMAR. Review of the proposals narrowed the field to three finalists, and interviews were held on December 8th. The recommendation was to award Carroll Daniel Construction for CMAR services. It was noted that the contract was not ready for review, and therefore no formal action to award was taken. Mr. Ingram asked if he could present the contract documents to the Board members upon receipt, and convene a special called meeting next Wednesday, December 17th @ 5PM, to potentially approve the aware. Three of the board members indicated that they could attend that meeting. Mr. Ingram will send this information to the Board members and request feedback on possible attendance at that meeting.

The Board was reminded that the vacate date is January 31, 2026, for the remaining tenants at the Cherokee North Apartments. Mr. Ingram mentioned that another letter to those remaining tenants may be needed. The Board agreed and recommended Management send another letter reminding tenants of this coming date.

C. Update on the Hickory Flat Highway Gateway Project

Mr. Ingram provided the Board with an update on abatement work currently underway. Demolition will follow completion of those abatement services, which is expected on December 22nd.

Mr. Ingram also mentioned that Cherokee County Fire Department would like to conduct some training at this location upon the abatement services being completed. If time permits, the City will allow the CCFD to conduct that training, if/when a hold-harmless agreement was executed by the County.

D. Update on the Downtown Hotel Feasibility Study

Mr. Ingram stated that the Hotel RFP was issued and was not due back until January 5, 2026. City Management has a meeting with a potential developer, later today @ 11am.

8. What's Going On in Canton!

Mrs. Hardy provided the Board with information on upcoming Holiday events within the City. Mrs. Johnson noted a few Theatre events that were scheduled as well.

9. Board Introduced Items

None

10. Adjourn

Member Schmidt moved to adjourn; Member Oliver seconded; Motion carried.