

Canton, Georgia

*151 Elizabeth Street
Canton, Georgia 30114*



Minutes - Final - Final

Wednesday, February 1, 2017

3:00 PM

City Hall

Tree City Commission

- 1. Meeting Called to Order**
- 2. Discussion of Hemlocks Services**
- 3. Discussion of Arbor Day and Responsibility Appointments**
- 4. Discussion with Arborist Regarding Downtown Trees**
- 5. Adjourn**

MINUTES**Members Present****Guests Absent members****Joan Anderson****Rajayne Cordery****Millie Cline****Jerry Merritt****Linda Schwamlein****Don Stafford****Pat Stewart****Staff Present****Pat Gold****Merrick McClure**

Meeting was called to order at 3:00 p.m. by Chairman Linda Schwamlein.

Our new members were introduced: Millie Cline and Mary Chapman. It was reported that Mary Chapman could not serve on our committee due to time constraints. We regret this and will seek a member that can fill her position.

The minutes from the January meeting were given to each one to review and accepted.

The treasurer's report was also given to the group and was reviewed and accepted.

The present amount in our account is \$24,547.13. Several outstanding expenses will be entered during the month this spring as work continues on our projects.

Old Business was discussed and specific information given to the committee concerning the duties and responsibilities of each member on Arbor Day.

ARBOR DAY

**Date Friday February 17, 2017 Gazebo in
Cannon Park Time 9:00 – 5:00**

Free seedlings inside the gazebo

Plants and trees from Buck Jones for sale

**Keep Lenten Rose money in separate envelope
(These are donated to us)**

Merrick

- **Receive trees from the Georgia Forestry Service February 9 and store these until Feb. 17**
- **Get plants and trees from Buck Jones Nursery on Thursday, February 16**
- **Have three tables and 3 chairs at the gazebo in Cannon Park and Check on real estate signs.**
- **Have the clip boards, pens and 100 copies of the list of plants printed on colored paper.**
- **Help unload the city truck and get plants arranged in the park.**
- **Hang banner on Monday the 13th and distribute the signs at intersections.**
- **Flashing sign placed**
- **Store unsold plants and return to buck jones on Monday the 20th**

Jerry

- **Be ready to help unload plant material at 7:30 a.m.**
- **Help Merrick and the city workers unload plant material**
- **Have plastic bags ready for the seedlings.**
- **Inventory the plant material using the plant list prior to the sale and again after the sale.**
- **Assist our customers**
- **Stay until around noon.**

Don

- **Be ready to help unload the plant material at 7:30 a.m.**
- **Help with the inventory using the plant list prior to the sale and again after the sale.**
- **Assist our customers**
- **Stay until noon.**

Joan

- **Go by City Hall around 8:00 a.m. and get the \$100.00 cash from Melissa. It will be in a bank bag.**
- **Make contacts with the Trayletaah Garden Club and Master Gardner's**
- **Stay at the gazebo and help with the sale until noon.**

Supervise money handling.

- **Assist our customers with payment.**
- **Keep the yellow sheets together.**

Millie

- **Early shift 8:00 to 12:00. Come after your meeting.**
- **Assist the customers with plant selection.**
- **Collect the yellow sheets and money. Cash and/or**

checks.

- **Give the customer the white sheets.**
- **Remind customers to get the free seedlings inside the gazebo.**
- **Contact Byron Dobbs for publicity**

Rejayne

- **Early shift 8:00 to 12:00**
- **Assist the customers with plant selection**
- **Collect the yellow sheets and money. Cash and /or checks**
- **Give the customers the white sheets**
- **Remind customers to get the free seedlings inside the gazebo.**

Pat Gold

- **Help anytime you are available.**
- **Assist the customers with plant selection**
- **Collect the yellow sheets and money. Cash and/or checks**
- **Give the customers the white sheets**
- **Remind the customers to get the free seedlings inside the gazebo.**

Linda and Pat

- **Be there at 12:00 until 5:00**
- **Assist the customers**
- **Collect the yellow sheets and money Cash and /or checks**
- **Customers get the white sheets**
- **Make sure the plants left are accounted for.**
- **Count the sales**
- **Count the money**
- **Review the plants sold**
- **Prepare a list of plants for 2018 for Buck Jones**
- **Take money to Melissa on Monday**
- **Collect the inventories from the morning and afternoon.**
- **If there are seedlings left over, make arrangements for these.**

- **Send note to Master Gardeners and Trayletaah Garden Club for their assistance.**
- **Collect materials, clip boards, pens , yellow sales receipts**
- **Clean up the gazebo area.**

New Business discussed.

Linda and Pat discussed the Etowah River Park development. Two large boulders have been delivered and placed near the bridge on the Etowah River Park side of the Park

Arborist visited Canton and gave a report concerning the trees in Downtown Canton. There is a need for the fifty trees to receive some pruning and four trees are recommended to be removed. With the recommendation of the Tree Commission members, Linda and Pat met with Billy Peppers and gave him a copy of the report. He plans to take it to the council members for approval.

Linda discussed the wildflowers that are available to use in the bog area near the bridge. These will be purchased and planted in the spring.

Pat Gold had copies of information prepared for everyone. She announced that the Etowah River Park would be dedicated on March 4, 2017 at 11:30 a.m. Commission members are encouraged to attend. She brought the proclamation by the mayor and it was read by Linda. She also had copies of the Cherokee Family Life magazine with the article about the responsibilities of the Canton Tree Commission. She will give Mayor Hobgood the suggested name of a possible citizen to fill the vacancy on our committee. She reported that Arbor Day is celebrated on different days in different states and this is a possibility for us if inclimate weather occurs.

The Yard of the month was assigned to the members and are as follows:

March	Linda
April	Pat
May	Millie
June	Jerry
July	Don
August	Joan
September	Rajayne

October New Member

November Pat

December Linda

Pat Stewart will prepare a list of prior Yard of the Month winners for members to use .

Members discussed the specific projects of the Etowah River Project and will seek to have name plates prepared for the different trees along the trail. Don Stafford will research and report his findings.

The meeting adjourned at 4:30 p.m.