



MEMORANDUM

To: Mr. Billy Peppers, City Manager
From: Mark J. Mitchell, Chief of Police
Date: March 29, 2017
Ref: Council Agenda

Please accept this memorandum as an official request to place the following on the Council Agenda for Thursday, April 6, 2017.

Employee Accomplishment / Award

Lt. John Lummus

Monday, February 27, 2017, marked twenty (20) years that Lt. Lummus has served in the Law Enforcement profession. We would like to recognize his diligent service and dedication to the department and community we serve.

Officer Lou Louzader

Earlier this year, Officer Lou Louzader began working as our department's Police Duty Officer (PDO). His duties include meeting citizens in our lobby for walk-in reports, enforcement of parking in the downtown area and other locations as needed, assist with fleet vehicle maintenance, conducts bank escorts and other related duties as necessary throughout the day. Officer Louzader has taken this new position to a very positive performance level, alleviated many calls for service from on duty Patrol Officers and never hesitates to tackle any assigned task that is given to him. Additionally, his positive attitude and spirit of teamwork is contagious and has been noticed by many persons in the agency and by the community we serve.

Last week, our Command Staff unanimously selected Officer Louzader as the Employee of the Quarter for the months of January, February and March 2017. I would like to award him during the Council Meeting by the issuance of a plaque for this achievement.

Employee Recognition

Officer Kyle Harahus

Officer Harahus previously served our country in the United States Air Force. He just graduated from the Cherokee – GPSTC Law Enforcement Academy and is now a State Certified Police Officer. Officer Harahus is currently assigned to our Field Training Program.

Officer Estan Holloway

Officer Holloway previously served in our department's Explorer Program, as a Parking Enforcement Officer and as an Administrative Code Enforcement Officer. He just graduated from the Cherokee – GPSTC Law Enforcement Academy and is now a State Certified Police Officer. Officer Holloway is currently assigned to our Field Training Program.

Thank you for your time and attention to this request and please contact me if you have any questions.



Mark J. Mitchell
Chief of Police

cc: Asst. Chief Stephen Merrifield, Police Administration
Capt. Jeff Tucker, Operations Bureau
Capt. Wendell Turner, Support Services Bureau