



**PROJECT INITIATION MEETING AGENDA
CITY OF CANTON WATER & WASTEWATER MASTER PLAN
AND HYDRAULIC MODEL**

February 10, 2017
City Hall
9:30 am

- 1. Introductions**
- 2. Meeting Objectives**
- 3. Project Team**
- 4. Project Roles and Communication**
- 5. Scope of Services & Updates**
 - a. Task 1 – Review Existing Information
 - b. Task 2 – Description and General Inventory
 - c. Task 3 – Develop Design Flows
 - d. Task 4 – Determine System Capacity
 - e. Task 5 – Identify Water Regulatory Concerns
 - f. Task 6 – Assess Condition of Wastewater Facilities
 - g. Task 7 – Capital Improvement Plan (CIP) Development
 - h. Task 8 – Document Master Plan
- 6. Project Schedule**
- Break**
- 7. Data Collection and Request Review**
 - a. GIS data
 - b. Distribution/Collections Modeling
 - c. Water System
 - d. Wastewater System
 - e. Planning/Zoning Data
 - f. Billing Data
- 8. Next Steps**