

**Stormwater Advisory Board Meeting**  
**Minutes**  
**May 19<sup>th</sup>, 2015**  
**City Hall 3<sup>rd</sup> Floor Conference Room**

**Call to Order:** Ben Key called the meeting to order at approximately 2:00 p.m.

**Those Present:** Ben Key, Chairperson and Board Members Jane Shelnut, James Spears, Jack Fincher, Bill Kent and Cindy Pierce, Recording Secretary. Board Member Barbara Holloway and Steve Padgett were unable to attend.

Also present were Merrick McClure, Stormwater Manager, David Hatabian, P.E. City Engineer, Bethany Simmons, PE Assistant City Engineer and Susan Stanton, City Clerk.

**Agenda Item A.**

Approval of

Minutes:

**Mr. Spears** made a motion to approve the minutes as printed, of the March 10<sup>th</sup>, 2015 meeting. **Mr. Kent** seconded the motion. Voting on the motion was unanimous.

**Agenda Item B**

Proposed 2016

Stormwater

Budget:

**Mr. Key** stated that the main responsibility of this Board is to go through the budget and to fully understand it, then to make a recommendation to Mayor and Council.

**Merrick McClure** stated that the budget line items beginning at Salaries & Wages to Workers Comp Insurance is regulated through the Chief Financial Officer, Nathan Ingram. A couple of board members asked for a breakdown of the salaries and wages. **Mr. McClure** stated that he would need to get this information from Nathan Ingram, but he would check on it.

Professional Services; **Mr. McClure** stated that in the 3<sup>rd</sup> attachment, that he included "Stormwater Budget Information"; which is broken down by fiscal year budget. **Mr. Key** stated that the amount on Professional Services is \$194,100 and the amount on McClain St., Etowah River and Biological Study is \$185,000. **Mr. McClure** stated that some had been added for possible cost inflations, etc. **Mr. Key** stated that the American Legion-Etowah River was budgeted for in 2015, which was a carry-over item to 2016.

Repairs and Maintenance; **Mr. McClure** stated that there has been no significant changes in the budget.

Collection-Disposal Services; **Ms. Shelnutt** asked what this line item was for. **Mr. McClure** stated it is for when they have manifest records, i.e. if the street sweeper goes out and sweeps then the City will incur a disposal fee for disposing of those materials that were swept up. The disposal goes through Waste Management.

Repairs and Maintenance; no changes are anticipated per **Mr. McClure**. This pertains to in-house projects.

Repairs and Maintenance/Infrastructure; which can get into contractors vs being able to handle it in-house or not. Projected for 2015 was \$270,000 and projected for 2016 is \$455,000. Those projects include Etowah River Canoe Launch Maintenance, Storm Pipe Replacement Plan Phase 2, City R/W Infiltration Sites Maintenance, Rockcliff Culvert Replacement, Storm Pipe Replacement Plan Phase 3 and Heritage Park Stream Bank Stabilization. (*Mr. McClure*)

**Mr. Kent** stated that with the Stormwater Fund in reference to cleaning up the canoe launch; that the Board would need to ask the City Attorney for guidance as to the ordinance that relates to this. It was in agreement that the City should buy the bobcat not Stormwater Advisory Board. **Mr. Kent** stated that he would go by and see Mr. Dyer in reference to this.

There was much discussion as to the purchasing of a UTV bobcat, as to whether it would be used by all departments and if so would it be prorated per department, etc. **Mr. McClure** stated it would have a spreader, sweeper, bucket and snow plow attachments.

Street Sweeper; After discussion, **Mr. Key** stated that his opinion is that either they buy a new street sweeper with the budgeted money or have an inter-governmental agreement with another city to do x amount of hours a week. Either way a decision needs to be made. **Ms. Shelnutt** stated that she agreed that she is tired of seeing it on every budget, because it makes them look inept. **Mr. Hatabian** stated that they would be getting some numbers from Holly Springs as to using their sweeper. **Mr. Hatabian** stated that they should wait until the June work session before making a recommendation to Council.

Other Supplies; this line item has been placed with Supplies.

Capital Outlays – Machinery; **Mr. McClure** stated that they currently have 3 snowplows and one is bidding its time; it has seen its day and time. They propose to get a 4<sup>th</sup>.

Capital Outlays-Vehicles; **Mr. McClure** stated that after moving to the Public Works Dept. the truck he was using belonged to the Engineering Dept. He recently has driven a makeshift vehicle loaned out from the Police Dept. Proposed to put in the Capital Improvement Plan for

FY2016 for a 4-wheel drive truck. The Board asked if there was a list of vehicles. **Susan Stanton** stated that she did have that; and retrieved it for the Board.

Capital Outlays-I&I: Professional Services budgeted at \$84,500 + Sanitary Sewer \$234,000 = \$318,500. **Mr. Hatabian** stated that they originally were going to split the Professional Services cost with Sanitary Sewer 50/50; but getting into the repairs, with the engineer, they said that the majority of the repairs are going to be manhole repairs. 75% of the repair money is going to sanitary sewer.

**Mr. Key** stated that the Board would not make any changes today to the budget. **Mr. McClure** stated that the next meeting would be Tuesday July 14<sup>th</sup>, 2015 at 3:00 p.m. at City Hall.

There being no other business, the meeting was adjourned.

**Note:** ***These minutes are not verbatim; they are a synopsis of the meeting.** For a full record of the minutes, the audio of this Board meeting is located on the city website in its entirety, saved as **SWAB05-19-2015CP***