

**Stormwater Advisory Board Meeting
Minutes
March 10th, 2015
City Hall 3rd Floor Conference Room**

Call to Order: Ben Key called the meeting to order at approximately 2:00 p.m.

Those Present: Ben Key, Chairperson and Board Members Barbara Holloway, James Spears, Steve Padgett, Bill Kent and Cindy Pierce, Recording Secretary. Board Member Jane Shelnutt was unable to attend.

Also present were Merrick McClure, Stormwater Manager, David Hatabian, P.E. City Engineer, and Mr. Cummings, City Manager.

Ben Key asked that an amendment be made to the Agenda to show an Agenda Item for voting on Chairperson. All were in favor. Agenda Item A was changed to Annual Vote for Chairperson; all other Agenda Items were moved down one spot.

Agenda Item A
Annual Vote for
Chairperson:

Ben Key asked for nominees for Chairperson. James Spears made a motion to nominate Ben Key as Chairperson. Barbara Holloway seconded the motion. Voting on the motion was unanimous.

Agenda Item B
Current and
Planned Projects:

Flood Plain

Mapping: David Hatabian stated that they have started their flood plain mapping with the consultant. The consultant is in the process of pulling all the data and it should be completed in a couple of months.

I&I: David Hatabian stated that they have received a proposal to do the first phase of the I&I program. The scope and price are still being reviewed. We are looking to get this on work session agenda for April or possibly May. There will be a series of manhole inspections and smoke testing. During this study period we will probably put out RFPs for on-call contractors that will do the specialized repair work. It will be a "find and fix" approach, and will come back with the contractors that are already onboard and be able to fix it. Ben Key asked, "The \$125,000 that was budgeted, I don't guess we specified if that was just to do the study? I assume that includes not only the finding but also the fix." Mr. Cummings stated that it was actually \$250,000; not sure what percentage would go toward Stormwater and what percentage would go toward sewer, so it was split down the middle. This will probably be a four year project. Ben Key asked, the \$125,000, is that for finding and fixing? Mr. Cummings stated that the first project is more or less finding.

Boling Park: David Hatabian stated that they did meet with the Corp on Boling Park. After the meetings with them, from a site stand point the new launch was not going to

work at the particular location. There were a lot of issues that would have to be addressed. Not to say that a canoe launch in that area isn't a bad thing, a lot of people want it, but in that particular location it just wasn't going to work. We will probably go back to bank stabilization somewhat on the minimal side. **Bill Kent** stated that there wasn't enough parking, which was another big issue.

SPRP: **Merrick McClure** stated that the Storm Pipe Replacement Plan, they have received the preliminary designs from the consultants. Moving forward with the next step, we have received pricing from Stantec which would handle bidding services for the projects in general. We are considering phasing it or contracting it out to get a better pricing. **David Hatabian** stated, they are looking at three phases, without knowing the prices we are going to have them give us unit prices for phase 1, phase 2 and phase 3. We will probably do our basis for award on phase 1. **Merrick McClure** stated that the prices are probably going to be high, for a worst case scenario. **Ben Key** asked, so these prices are from our consulting engineers and not contractors? **David Hatabian** stated, yes.

**McClain
Street:**

Merrick McClure stated that this is still in the preplanning phase.

(IR&M): **Merrick McClure** stated Infrastructure Repair and Maintenance, keep in mind he is including tasks and projects, with Stormwater related, these are items from the Public Works Dept., these will be handled in-house.

**Etowah River
Canoe Launch
Maintenance:**

Merrick McClure stated that it is currently closed right now, due to sediment building up. We have received a quote; we reached out to three contractors and only got one quote. The one quote was for \$600 a month. The contractor would come out on a routine basis and inspect and maintain the canoe launch, keeping it clear of debris and sand removal. **Mr. Cummings** stated that every time the water rises, it builds up with sediment. Next year we will relook that because one of the things we are looking at is a different kind of bobcat in the Public Works Dept. **Bill Kent** asked, why was the canoe launch under Stormwater? **Merrick McClure** stated that it is storm events related. There was discussion as to whether the quote was for on-call/as needed or if it would be paid monthly regardless of need. **Merrick McClure** stated that is something that he would need to get clarification on. **Barbara Holloway** asked if there was a canoe launch there now. Yes. **Barbara Holloway** asked, so this is just to maintain it? Yes. **Barbara Holloway** asked, is there anything that can be done permanently? **Mr. Cummings** stated, no.

**Short
Tanyard
Street:**

Ben Key stated he had a question in reference to the "Re-grading gravel road". **Merrick McClure** stated that there was an issue that occurred where the water main break on a short run street that is an all graveled road, and, during the reworking of the grade, after the waterline installation, we had an inquiry come in that said the Stormwater runoff had been altered and it was affecting the property. Our plan is to go over and re-grade it. **Ben Key** asked that if it was a waterline that broke, why Stormwater is paying for it. **Merrick McClure** stated that its getting into a fine line, it was such a minor break, that he was not

even aware of it, yes, it could have been due to Stormwater. There are gray area as to which it belongs to.

Agenda
Item C
Actual/
Projected
Expenditures
For FY 2015:

James Spears asked how many people in Stormwater. **Merrick McClure** stated that he doesn't know if it has changed since last year. **Mr. Cummings** stated that a new system has been started with the Public Works Dept. "Work Order System". Public Works employees are maintenance workers, no more Street Dept., Stormwater Dept., etc. You may see an employee working on the street one day and the next day working on Stormwater. In other words, no maintenance worker will be designated to a specific functional area. This will allow us to pull manpower when we need it, due to cross training. The system is in place now, and by next year we will be able to see where all of our costs go; which will become a budgeting tool for Fiscal Year 2017. **Bill Kent** asked, at one time we discussed contracting the parks out, are we still doing that. **Mr. Cummings** stated Etowah is contracted out. Etowah, we have a year warranty, the grass, the field and all of the shrubs. That grass is very expensive. It has been contracted through Georgia Development, who put the park in, so they appointed themselves for the first year.

There was discussion as to a new street sweeper. There are many options/scenarios with which to discuss. **Mr. Cummings** stated this would be something they need to look into further before making any decisions.

Ben Key stated that we were not halfway through the budget year, and just wanted to make sure we were doing well on our funds. Five months of history this would be about 41 % of the year. Looks like we are on track.

Agenda
Item D
Capital
Improvement
Plan:

The I&I per **David Hatabian** including the fixes (4 year project) could be a little over one million dollars. We are not aware yet, how much of this will be Stormwater related. This is a multi-phase project and will go over multiple years. **Merrick McClure** discussed the Stormwater Truck; after moving to the Public Works Dept. the truck he was using belonged to the Engineering Dept. He currently has a makeshift vehicle loaned out from the Police Dept. Proposed to put in the Capital Improvement Plan for FY2016 for a 4-wheel drive truck.

Agenda
Item E
Stormwater
Fund Cash:

Ben Key stated that when he started in 2012(?) this fund had \$400,000, and now it has reached \$1.1 million. We should never have a reason not to do something because of the money. We've got the money.

Barbara Holloway suggested a project; another storm drain between where Marietta Hwy. and Marietta Road right near Basket Shack. When it rains it, there is nothing to catch it above that. **David Hatabian** stated that project has not been closed yet. They still have to go back and clean all the storm drains.

Ben Key stated that he would like to see them establish some sort of cap on reserve fund. It does not need to be a year's worth of budget in the fund.

The next meeting should be the budget meeting. **Ben Key** stated that he wants to avoid having it the day of Council hearing budget recommendations. **Merrick McClure** stated he would contact the Board of the meeting date and time for the budget meeting.

Ben Key stated there being no further meeting, the meeting was adjourned. All were in agreement.

Note: *These minutes are not verbatim; they are a synopsis of the meeting. For a full record of the minutes, the audio of this Board meeting is located on the city website in its entirety, saved as SWAB03-10-2015CP*