

Proposal for Stage Policy

1. The stage is available for rent:
 - a. General Rate- \$750
 - b. Nonprofit Rate- \$250- This rate is based on the average cost of set-up and breakdown. All nonprofit groups must provide their 501 (c) 3.
 - c. Deposit for both- \$300- If damage to the stage exceeds the deposit, the renter will be required to pay the deductible.
 - d. Component Units (Canton Tourism, Main Street, and DDA)- No Charge
2. Any group wishing to rent the stage must submit their Special Event Request Form ninety days in advance of the event. This request must then be approved by Public Works and the Special Event Coordinator. Any organization that submits a request within the ninety day period understands that their request may be denied, however, we will work with all event organizers to the best of our ability.
3. Any group wishing to rent the stage must submit a copy of their Certificate of Liability, which names the City of Canton as additionally insured.
4. It is required that the stage is set-up and broken down by trained City employees and that their hourly time is incorporated into the above fees.
5. The stage will not be taken out of the City limits.
6. Any group that has been previously allowed to use the stage at no cost, will now pay the nonprofit rate.

Sound System Proposal

1. The Sound System is available for rent.
2. Anyone wishing to use the sound system must submit a Special Event Request form, which must be approved by the Public Works Department and the Special Event Coordinator.
3. Any group wishing to rent the sound system must submit a copy of their Certificate of Liability, which names the City of Canton as additionally insured.
4. The Sound System equipment must be repaired or replaced. The Special Events Coordinator in conjunction with the Public Works Department can research and gather estimates.
5. The Sound System general rental fee is \$250 and the nonprofit rate is \$125.
6. When the Sound System is rented, a City-approved professional must accompany and run the Sound System for the event. No other individual may handle the sound system. The sound system professional would be paid a rate of \$50 an hour by the event organizer.