

Canton, Georgia

*110 Academy Street
Canton, Georgia 30114*



Minutes - Final - Final

Friday, October 15, 2021

10:30 AM

**Unified Development Code (UDC) Committee
Virtual Meeting**

Public Call In: 1-669-257-0597 PIN: 586 596 666#

City Council

1. Call to Order

Present:

*Councilmember Brooke Schmidt
Councilmember Shawn Tolan
Councilmember Sandy McGrew
Mr. Billy Peppers, City Manager
Mr. Nathan Ingram, Assistant City Manager
Mr. Ken Patton, Community Development Director
Ms. Bethany Watson, Development Services Manager
Mr. Steve Green, Zoning Administrator
Mr. Bobby Dyer, City Attorney
Ms. Annie Fortner, City Clerk*

The meeting was called to order by Councilmember Schmidt.

2. Approval of Minutes

- A. Unified Development Code Committee Draft Minutes - October 1, 2021 - Attachment 2A

Attachments: [Minutes - Unified Development Code Committee - October 1, 2021](#)

*Councilmember McGrew made a motion to approve the minutes.
Councilmember Tolan seconded the motion, and it was approved unanimously.*

3. Old Business

- A. Review Final Draft of Package Store Ordinance for October 21st Council Meeting - Attachment 3A

Attachments: [Package Store Draft Ordinance](#)

Community Development Director Ken Patton stated language has been added to Section 6-391 to state no owner shall hold more than one approved license and the Conditional Use Permit process has been removed from the ordinance. Mr. Patton also noted one additional language change should be made to Section 6-392 to clarify the zoning classifications. Mr. Patton stated the public hearing for these ordinance amendments will be held on October 21st and then Council will take action on November 4th should the referendum pass on November 2nd.

4. New Business

- A. Review and Discussion of Proposed Development Ordinance Amendment - Attachment 4A

Attachments: [UDC Development Amendments](#)

Development Services Manager Bethany Watson reviewed the proposed changes to the development ordinances. The changes included amending guardrail requirements for free standing walls, requiring a Land Disturbance Permit to the

obtained within six months of plan approval with the allowance of a one-time six-month extension, requiring a street light plan to be included in site documents, having Land Disturbance Permits expire after six months of no visible progress with the allowance of a one-time six-month extension, and detailing items which must be included in the street light plan. Staff discussed possible language amendments for Section 109.03.18(b) in relation to street light heights as required by the City Engineer. Ms. Watson stated she will make amendments to better clarify the requirement. Additional proposed changes were to provide access to stormwater detention ponds, requirement for tracer wire to be installed with all sewer installations, and requirement for all dumpster pads to drain to the Sanitary Sewer System and be covered. Councilmember McGrew made a motion to recommend the proposed changes to Council. Councilmember Tolan seconded the motion, and it was approved unanimously.

Zoning Administrator Steve Green reviewed the proposed changes to the parking ordinances. The proposed amendments included changing the calculation process for the number of required spaces for a multi-tenant building and adding language for landscape island and landscape strip requirements for parking areas containing over ten spaces. The Committee and staff discussed which tree options would be best suited to be planted in the landscape islands. City Manager Billy Peppers suggested enlisting HGOR to provide a list of tree materials. Mr. Green further discussed the proposed changes as utilizing gas pump parking to be calculated in the total number of parking spaces, amending off-street parking standards regarding display vehicles, and eliminating 90-degree parking. Staff stated they will research current parking lot conditions within the City regarding drive aisles and parking angles. This information will be discussed at the next meeting.

B. Discuss Plan/Topics for Next Meeting

Mr. Patton stated the next topic to review will be the Land Use Table.

C. Schedule Next Meeting

The next meeting has been scheduled for Friday, October 29th at 10:30 am.

5. Adjourn

Councilmember Tolan made a motion to adjourn. Councilmember McGrew seconded the motion, and it was approved unanimously.