



Action Requested/Required:

- Vote/Action Requested
 - Discussion or Presentation Only
 - Public Hearing
- Report Date: _____
Hearing Date: _____
Voting Date: _____

Department: Community Development **Presenter(s) & Title:** Bethany Watson
City Engineer

Agenda Item Title:

Discussion on the Award of the Task Order 7 for Reinhardt College Parkway Utility Relocation SR 5 Conn at Hwy 140 Intersection Improvement Project to Keck & Wood in the amount of \$43,750.00

Summary:

The City is currently undergoing a City-Let, Federally-funded GDOT roadway intersection improvement project for Hwy 140 at Reinhardt College Parkway/SR 5 Conn (PI 0017982). The current status of the project is in concept phase complete and utility identification phase complete. City staff has requested a proposal from K&W to develop utility relocation plans for water and sewer to be included with design plans by Michael Baker, Inc. The scope of the project will include coordination meetings, site visit, data collection and design of water and sewer relocation plans.

Budget Implications:

Budgeted? Yes No N/A

Total Cost of Project: Check if Estimated

Fund Source: General Fund Water & Sewer Sales Tax Other:

Staff Recommendations:

Staff will make recommendation at the July 18th meeting

Reviews:

Has this been reviewed by Management and Legal Counsel, if required? Yes No

Attachments:

Task Order 7
Proposal

THIS SERVES AS A SUPPLEMENTAL AGREEMENT made as of _____, between the **City of Canton, Georgia, (OWNER)** and **Keck & Wood, Inc.(Consultant)**.

Owner and **Consultant** have previously executed a Professional Services Agreement dated May 1, 2023, that defines general terms under which **Consultant** will furnish General Consulting Engineering Services and Project Engineering Services to **Owner**. **Owner** now wishes to engage **Consultant** to provide services in connection with the Project known as Task Order no. 7 – Reinhardt College Utility Relocation. The Scope of Services is defined in Attachment A.

The fee for these services will be a Time and Expense Amount as outlined in Exhibit A of the Professional Services Agreement. Payments will be made monthly in accordance with the number of hours worked by the personnel of **the Consultant**. The amount will not exceed amount of forty-three thousand seven hundred fifty dollars (\$43,750).

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

Owner:
City of Canton _____

Bill Grant _____

Mayor _____
Title

Signature

Attest:

Annie Fortner, City Clerk

Approved as to form

Robert M. Dyer
City of Canton
Attorney

Consultant:
Keck & Wood, Inc. _____

Corinne Valentine _____
By (Typed Name)

Associate Vice President _____
Title

Signature

Attest:

ATTACHMENT A

ATTACHMENT A: SCOPE OF SERVICES

Date: May 16, 2024
Project: Task Order to. 7 – Reinhardt College PI 0017982 Utility Relocation

Dear Ms. Watson:

Keck & Wood, Inc. (“Engineer”) is pleased to submit this professional services proposal for the Hwy 140 Utility Relocation project. Consideration of our firm for this project is most appreciated and we appreciate this opportunity to provide design engineering services for the City of Canton (“City”).

It is our understanding that the City is undergoing a City-Let, GDOT-Funded roadway widening project for Reinhardt College (aka SR 140 @ SR 5 Conn) (PI 0017982). The current status of the project is concept phase complete, and utility identification phase complete. The City has requested the design services of Keck & Wood to develop the utility relocation to be included in the Series 24 plans by Micheal Baker.

The following is a description of the Engineer’s proposed scope of services:

SCOPE OF SERVICES

Coordination: Coordination with City of Canton, Micheal Baker, and SAM will include the following efforts:

1. Initial Coordination Meeting with the City and SAM (completed)
2. Site visit.
3. Data gathering, including digital drawings in CAD or Microstation
4. Coordination as needed with the City, Micheal Baker, GDOT, and SAM

Design Phase: The Engineer will:

1. Preliminary
 - a. Review master plan for consistency
 - b. Kickoff meeting and coordination
2. Second Submission letter
 - a. Conflict analysis
 - b. Relocation Plan Development for water. We will not be addressing the locations in the road profiles
 - c. Review Meeting with City
 - d. Finalize, convert files to dgn and submit plans to GDOT
3. 24-Series Associated Work
 - a. Develop 24 Series Plan sheet(s) of proposed water locations
 - b. QAQC
 - c. Meet with City for final review plans
 - d. Prepare Utility Adjustment Schedule (UAS)
 - e. Prepare GUPS Permit for City submittal
 - f. Convert files to dgn for GDOT submission

Deliverables:

1. Second Submission letter: pdf and DGN files of plan sheets of proposed alignment

2. 24 Series: pdf and DGN files of plan sheets of proposed alignment. DGN to be provided to be incorporated into 24 Series.

ASSUMPTIONS

The Engineer makes the following assumptions:

- Permitting (other than GUPS), erosion control, bidding services, and construction administration services are not included in scope.
- Utility locations for road profile markups in the GDOT plans are not included

SCHEDULE

Following receipt of the executed agreement and notice to proceed, the expected schedule is as follows:

- Second Utility Request expected 4th Qtr 2024. The submission will be provided to GDOT/Micheal Baker within the 90-day required timeframe of receiving the letter.
- Subsequent water alignments will be submitted to GDOT/Micheal Baker as requested.

COMPENSATION

Compensation for work performed shall be billed on a **hourly-not-to-exceed** basis. A summary of the fees are as follows:

Preliminary Design	\$3,240
Second Utility Submission	\$13,515
Series 24 Design	\$19,685
Contingency	\$7,310
Total	\$43,750

Thank you for the opportunity to submit a proposal for this work. Please do not hesitate to contact me if you have any questions or require additional information.