

# **Canton, Georgia**

*110 Academy Street  
Canton, Georgia 30114*



## **Minutes - Final**

**Thursday, June 3, 2010**

**6:00 PM**

**Council Chambers**

**City Council**

**1. Meeting Called to Order by Mayor Hobgood**

*Also present were Diana Threewitt, City Clerk; Coty Ervin, City Clerk's office; Bobby Dyer, City Attorney; Erika Nelder, Cherokee Ledger; Ashley Fuller, Cherokee Tribune; Byron Dobbs, WLJA*

**2. Pledge of Allegiance/Invocaton led by Councilman Jack Goodwin****3. Guests and Visitors**

*Mr. Dave Cangemi, Director of Streets and Parks Department, showed slideshow presentation of pictures of volunteers at various city parks.*

- a. Presentation of Resolution to Volunteers from the Church of Jesus Christ Latter Day Saints

**4. Ten Minute Public Input**

*Mr. Andy Alexander read a letter regarding free memberships to Councilmembers at the YMCA. Mayor Hobgood read an email from John Hicks, Director of the YMCA, asking to develop a policy addressing this issue. Upon no further question or comment, Mayor Hobgood closed out the public input portion of the meeting.*

**5. Monthly Report From Departments**

- a. Fire Department Monthly Report

**Attachments:** [Monthly Report for April 2010](#)

*Monthly report provided to the Mayor and Council for review.*

- b. Technology Department Monthly Report

**Attachments:** [Technology Department Monthly Report](#)

*Monthly report provided to the Mayor and Council for review.*

- c. Sanitation Monthly Report

**Attachments:** [2010 Sanitation Monthly Report w Dump Fees Residents](#)

*Monthly report provided to the Mayor and Council for review.*

- d. Canton Police Dept Monthly Report

**Attachments:** [April Stats](#)  
[Training Cost](#)

***Monthly report provided to the Mayor and Council for review. Councilwoman Tanner asked about the newly condensed version of the police department's monthly report. Assistant Chief Vandezande indicated that he had consolidated the report per the request of Councilmember Beresford. Assistant Chief Vandezande further advised that he would be glad to provide any information requested by the council either individually or by way of the monthly report.***

e. Public Works Monthly Report

**Attachments:** [Agenda Items 06 03 10](#)  
[Street Cover Page Under Const Pic](#)  
[2009 2010 Yearly Work Order Comparison Report](#)  
[2010 Work Order Report](#)  
[2010 Work Order Summary](#)  
[FY 2010 Fleet Maint Yearly Cost Saving Report](#)  
[Monthly Report Fleet Maint Chart April 2010](#)  
[Fleet Maint Monthly Report April 2010](#)

***Monthly report provided to the Mayor and Council for review.***

f. Building Department Monthly Report

**Attachments:** [Building Department Monthly Report](#)

***Monthly report provided to the Mayor and Council for review.***

g. Planning & Zoning Monthly Report

**Attachments:** [Planning & Zoning Report](#)

***Monthly report provided to the Mayor and Council for review.***

h. Engineering & Development Department Monthly Report

**Attachments:** [APRIL REPORT 2010](#)

***Monthly report provided to the Mayor and Council for review.***

i. Utility Department Monthly Report

**Attachments:** [April 2010 Monthly Maintenance Report](#)  
[April 2010 Work Orders](#)  
[Plant Summary For April 2010](#)

***Monthly report provided to the Mayor and Council for review.***

## 6. OLD BUSINESS

- a. Discussion of Teen Advisory Board - Brandon Roberts

*Brandon Roberts provided Councilmembers with a list of frequently asked questions regarding the Teen Advisory Board. Mayor Hobgood advised that he did not see any reason the Council would need to take action on this matter, but encouraged Brandon to move forward and continue organizing the group and obtain an adult advisory leader for the group.*

## 7. NEW BUSINESS

## 8. City Managers Report

*Mayor Hobgood asked for any input or comment regarding new business and upon hearing none moved on to City Manager's report.*

- a. Discussion of Check Signers on City Bank Accounts

**Attachments:** [Check Signers Memo](#)

- b. Discussion of Closing Bank Accounts

**Attachments:** [City Bank Account Memo](#)

*Mr. Scott Wood requested to move past bank signing and bank account closing agenda items and have them placed on the agenda for the Called Council meeting on June 17, so that action may be taken.*

- c. Report on Mormon's Day of Service at City of Canton Parks

*Mr. Wood reported that we had already addressed this agenda item with the slide show and resolution presentation.*

- d. Discussion of Amended CIE & 5 Year STWP and Resolution to Submit

**Attachments:** [Amended CIE Transmittal Resolution](#)

*Mr. Wood reminded the Mayor and Council that next council meeting will include a public hearing on this matter.*

- e. Discussion of Approval of Extension of Building Plan Approval for LC Canton Ventures - Laurel Canyon Apartments

**Attachments:** [LC Canton-Laurel Canyon Apts\(June, 2010\)](#)

*Upon discussion, Mr. Wood, Mayor and Council determined that the extension would need to be contingent upon any changes to the state building code. If the State of Georgia changed the code, then they would have to update building plans to be in compliance.*

- f. Finance Department Monthly Report for March and April

**Attachments:**     [April 2010 Financials](#)  
                                  [March 2010 Financial](#)

***Monthly report provided to the Mayor and Council for review.***

- g. Report on Solid Waste Bid Process

***Mr. Wood reported that there was a pre-bid meeting held and bids are due on June 24, 2010.***

- h. Report on Canton Theatre Repairs

***Mr. Wood reported that the process is moving along and thanked the Canton Tourism Board for additional funding to make the needed repairs.***

- i. Discuss Intergovernmental Agreement with Cherokee County for Park Scheduling

***Mr. Scott Wood reported that there will be a meeting with the Parks and Recreation Committee next Thursday, June 10, 2010 at 3:30 p.m.***

- j. Report on Budget Timeline

**Attachments:**     [Budget Calendar Summary](#)

***Provided Mayor and Council with a budget timeline***

- k. Announcement of Reservoir Meeting on June 4, 2010

***Mr. Scott Wood announced that there would be a Reservoir Meeting with representatives from Great Sky on June 4, 2010 at 9 a.m.***

## **Update on City Owned Property List**

***Mr. Wood reported that he will get the list to each Councilmember in order for them to review and provide feedback. Mr. Wood further stated that we were in the process of exploring other avenues of identifying city owned proeprty such as searching the tax record under different entities like the Canton Building Authority.***

## **Update on Personnel Policy**

***Mr. Scott Wood reported that there was a draft copy of the Personnel Policy in the agenda packet and will be discussed in Executive Session.***

## **10. Council Introduced Items**

***Mayor Hobgood asked for input from Council on any new agenda items. Councilwoman Tanner requested to take this opportunity to recognize retiring***

*City Clerk, Diana Threewitt, for her service to the City of Canton.*

*Councilwoman Tanner introduced another item regarding the City Charter and Administrative Code section. Councilwoman Tanner requested that Mayor and Council take action on this matter and have the Administrative Code section 2.31 language match that of the Charter by way of an ordinance change.*

*Mayor Hobgood suggested deleting the code section since it is already stated in the Charter. City Attorney Robert Dyer advised that deleting it would be an effective way to resolve the matter and the first reading of the Ordinance would need to be at the June regular Council meeting.*

*Councilman Bob Rush introduced an item regarding a conflict in the code section 2.5 which outlines the flow in which we conduct business. The Code reflects a different flow and Councilman Rush advised we should consider re-writing it to address this conflict.*

*Mr. Robert Dyer, City Attorney, offered an alternative and the possibility of removing order of business from the Code so that if the order is not conducive to the flow of business, that it does not have to constantly be revised in Code.*

*Councilman Rush brought up an item regarding landscaping at the Fairways at Canton. The City of Canton was presented with a \$20,000 bill for landscaping at the Fairways at Canton with the understanding that the Mayor and Council had committed to paying the \$20,000 annual landscaping bill for 5 years. Upon investigation, it was determined that Council had made an agreement for a 3 year period, but no formal contract was ever presented. In order to resolve the matter, Mayor Hobgood suggested that Mr. Dyer work with them to get a contract and a service agreement to bring to Council and take action based on an actual written agreement.*

*Councilmember Beresford wanted to see the receipts if the City is going to pay the bill.*

## **11. Mayor's Report**

- a. Discussion of Parking Fines for Downtown Canton

*Mayor Hobgood reported that he is still waiting on Downtown Development Authority to bring forth information on parking fines.*

- b. Discussion of Health Insurance Costs

*Mayor Hobgood reported that we need to continue to look at health insurance costs. Mr. Scott Wood inserted that he and Scott Price are working to obtain different health insurance options that may be more cost effective for the City and are in the process of looking at multiple brokers.*

- c. Update on Listing of All City owned Real Estate Properties

*List would be provided to councilmembers to review and provide input.*

- d. Update on Use of Soccer Field at Boling Park

*This item will be discussed in next week's Parks and Recreation meeting on Thursday, June 10.*

- e. Update on Approved Executive Session Items

*1) Cloud Supply Right of Way Agreement  
2) Summerwalk condemnation in fee simple  
3) Turner Family Property to be fee simple*

- f. Discussion of Impact Fee Update

Attachments: [Impact Fee Article](#)

*Mayor Hobgood discussed an article that ran in the Cherokee Tribune titled "Impact Fee Drops, Builds Business". Article reported that Cherokee County has been reducing their impact fee by 90% and it has made a difference.*

- g. Status of Stormwater Utility Fund Review

*Mayor Hobgood announced that Scott Price had taken this on and the review was underway.*

- h. Announce Vacancy on Planning Board, Zoning Board, and Board of Appeals

*Mayor Hobgood will welcome council recommendations in order to fill vacancy.*

## **Water, Sewer, and Sanitation Committee Appointees**

*Mayor Hobgood announced that he wished to solicit citizen feedback on issues regarding water, sewer, and sanitation and has decided to make 2 citizen appointments to the Water, Sewer, and Sanitation Committee. Mayor Hobgood formally appointed Norm Semple and Richard Kemp to serve on the Committee.*

## **Recognition**

*Mayor Hobgood formally recognized retiring City Clerk, Diana Threewitt on her retirement and 21 years of service to the City of Canton. Mayor Hobgood formally invited everyone to greet Diana at her retirement reception, Thursday, June 10 from 4-6. Councilwoman Rose also offered her appreciation to Diana Threewitt for her service to the citizens of Canton.*

## **12. Adjourn to Executive Session to Discuss Real Estate, Personnel, and Litigation**

5 Yes      0 Nays      So Approved

This matter was Adjourn