

Canton, Georgia

*110 Academy Street
Canton, Georgia 30114*



Minutes - Final - Draft

Monday, June 2, 2025

6:00 PM

**City Hall
110 Academy Street**

Historic Preservation Commission

1. Call to Order

Members Present: Lee Oliver, Chairman; Joe Sellers, Vice Chairman; Danielle Kitchen; JoEllen Wilson; Nathan Rich; and Addie Price

Staff Present: Brittany Anderson, City Planner

Chairman Oliver called the meeting to order at 6:00 p.m.

Chairman Oliver welcomed everyone and provided HPC policies, procedures, and rules of decorum.

2. Consideration to Approve Agenda

Commission discussed the agenda.

Member Price made a motion to approve the agenda. Vice Chairman Sellers seconded the motion.

Hand Vote: 6 Yeas 0 Nays Motion Approved

3. Consideration to Approve Minutes**A. Historic Preservation Commission Draft Minutes - May 5, 2025**

Attachments: [Minutes - Historic Preservation Commission - May 5, 2025](#)

Commission discussed the minutes.

Member Rich made a motion to approve the minutes for May 5, 2025. Member Kitchen seconded the motion.

Hand Vote: 6 Yeas 0 Nays Motion Approved

4. Ten Minute Public Input

None

5. COA2505-051**A. 841 East Main Street - Design Request of an Addition of an Awning to an Existing Building - Applicant: Walter D. Thompson**

Attachments: [COA2505-051 Staff Report](#)

Ms. Anderson briefly introduced the case. Walter D. Thompson presented the case as the applicant. Mr. Thompson stated that the request is for the installation of an architectural awning above the garage of the existing house.

Member Price made a motion to approve the request as submitted. Member Rich seconded the motion.

Hand Vote: 6 Yeas 0 Nays Motion Approved

6. COA2505-053

- A. 225 Reformation Parkway, Suite 400, Building D, Lower Level - Design Request of Exterior Modifications to an Existing Building - Applicant: Maggie McBride

Attachments: [COA2505-053 Staff Report](#)

Ms. Anderson briefly introduced the case. Kandace Walker-Bunda presented the case as the applicant. Ms. Walker-Bunda stated that the request is for the installation of a new exterior vestibule, storefront windows, and doors. Ms. Walker-Bunda also stated that the request includes the painting of all existing exterior concrete block, the infill railing, and new awning supports.

Member Price made a motion to approve the request as submitted. Vice Chairman Sellers seconded the motion.

Hand Vote: 6 Yeas 0 Nays Motion Approved

7. HPC Member Introduced Items

Ms. Anderson followed up on the COA process for properties that are affected by a natural disaster. Ms. Anderson stated that staff would work on a brief statement regarding the emergency process to be added to the guidelines.

Ms. Anderson followed up on the Commission's request to provide limitations on fence height and the need to have pre-approved styles fences to be approved administratively. Ms. Anderson stated that the staff would conduct research and provide additional information.

Member Rich inquired about the process for government properties / projects within the Historic District and referenced the Cherokee County Arts Center. Ms. Anderson stated all entities are required to submit their proposals for consideration and comment but are not required to submit for COA review and approval. Ms. Anderson will follow up with County staff to ensure that they are aware of the requirement.

Member Rich inquired about the review and approval process for properties that were outside of the Historic District prior to the expansion and are now within the District. Member Rich referenced the project at 571 East Main Street. Now that this property is located within the Historic District, the Commission stated that all projects within the boundary of the expanded area of the district should be granted a COA by the HPC instead of a design review approval from the Design Review team.

The Commission discussed the Historic District signage and the need to ensure that all signs are installed at the appropriate boundary area. Staff will follow up with the Public Works department to ensure that this is done correctly. The Commission discussed the possibility of adding historic street sign toppers to indicate streets within the Historic District. Staff will discuss this to determine if this can be implemented and the best way to approach this process.

8. Adjourn

Member Price made a motion to adjourn. Member Wilson seconded the motion.

Hand Vote: 6 Yeas 0 Nays Motion Approved