



**Action Requested/Required:**

- Vote/Action Requested
- Discussion or Presentation Only
- Public Hearing
- Report Date: \_\_\_\_\_
- Hearing Date: \_\_\_\_\_
- Voting Date: \_\_\_\_\_

**Department:** Community Development      **Presenter(s) & Title:** Bethany Watson  
City Engineer

**Agenda Item Title:**

Discussion and Possible Action on the Award of the Task Order 6 for the Transportation Improvement Project Marietta Hwy/Riverstone Parkway at Hwy 140 Intersection Improvement Project Design Services to Michael Baker International in the amount of \$24,221.74

**Summary:**

Staff has worked diligently with Michael Baker consultants to develop a scope and compensation schedule that satisfies the needs of the City and follows the Local Administered Project requirements, as laid out by GDOT. Based on recommendation by GDOT, City Staff has determined a Master Professional Services Agreement will be formed and then Task Order assignments will be assigned as the project progresses. This is Task Order 6 and will include topographic survey and SUE (Subsurface Utility Engineering) services for utilities within the survey area.

**Budget Implications:**

Budgeted?  Yes    No    N/A  
Total Cost of Project:    Check if Estimated   
Fund Source: General Fund    Water & Sewer    Sales Tax    Other:

**Staff Recommendations:**

Staff recommends Award of Task Order 6 for the Transportation Improvement Project Marietta Highway/Riverstone Parkway at Hwy 140 Intersection Improvement Project Design Services to Michael Baker International in the amount of \$24,221.74.

**Reviews:**

Has this been reviewed by Management and Legal Counsel, if required?    Yes    No

**Attachments:**

Task Order 6



## TASK ORDER

**MASTER CONTRACT ID #:**  
**TASK ORDER #: 6**

**Total Task Order Amount: \$ 24,221.74**

### **Task Order Funding Project Information:**

**PI #:** 0017789  
**County:** Cherokee  
**TPRO Description:** SR 140 @ SR 5 BU IN CANTON

The above project task order is made and entered into as of \_\_\_\_\_, (hereinafter referred to as "Task Order Effective Date") by and between the City of Canton (City), through its Office listed in Item # I. (responsibilities and obligations pursuant to this task order will be performed by the individuals identified in Item # I of this task order), hereinafter referred to as the City;

AND

MICHAEL BAKER INTERNATIONAL, INC.

hereinafter referred to as the Consultant.

This task order is made a part of the Professional Services Agreement Master Contract referenced above between the City and the Consultant.

### **I. CITY AND CONSULTANT CONTACT INFORMATION:**

The City's mailing address and telephone number for correspondence, reports, and other matters relative to this contract, except as otherwise indicated, are:

City's Project Manager:

City of Canton Engineering  
Attn: Bethany Watson, PE, AICP  
110 Academy Street  
Canton, GA 30114

Telephone #: 770-704-1521

E-Mail: [bethany.watson@cantonga.gov](mailto:bethany.watson@cantonga.gov)

Consultant's Project Manager:

Michael Baker International, Inc.  
Attn: Paul Murphy, PE  
420 Technology Parkway  
Suite 150  
Peachtree Corners, GA 30092

Telephone #: 678 966 6641

E-Mail: [pbmurphy@mbakerintl.com](mailto:pbmurphy@mbakerintl.com)

**II. Task Order Description:**

This task order consists of Right of Way plans and Design Variances to Cover six substandard items. All deliverables shall be in accordance with the current edition of the Georgia Department of Transportation (GDOT) Plan Development Process (PDP), Plan Presentation Guide (PPG), Electronic Data Guidelines (EDG), GDOT Design Policy Manual, Environmental Procedures Manual (EPM), and the GDOT Survey Manual. All required engineering studies are considered part of the scope of services

**III. Scope of Services:**

The Consultant shall:

A. Provide Survey

1. The Consultant shall provide a topographic survey of the area delineated on **Attachment B** including 2D CAD drawings and a 3D DTM the meet the current standards of GDOT.
2. The Consultant shall provide Subsurface Utility Engineering (SUE) services with a quality level B of all utilities (including Overhead poles and Sanitary Sewer lines) of the survey area in **Attachment B** that meet the current standards of GDOT.

**IV. AVAILABLE INFORMATION:**

The City shall provide the following:

**V. DELIVERABLES:**

The following items shall be completed by the Consultant and delivered to the City during the term of this task order as specified by the GDOT Project Manager:

- A. Approved Topographic Survey
- B. Approved SUE QL-B survey

**VI. WORK SCHEDULE:**

The Consultant shall not begin any work on a Task Order until authorized in writing by the City through a Notice to Proceed, which shall provide an effective date for the start of consultant services. Any work, including but not limited to travel, preliminary meeting, planning, etc., performed outside the terms and conditions of this Task Order, or conducted before the Notice to Proceed has been issued by the City, will not be considered for payment.

The Consultant must complete all work between the date of the Notice to Proceed (NTP) and the completion date specified in the NTP letter. In no instance shall any work be authorized beyond the completion date specified unless specifically authorized in writing by a task order time extension. All work specified in this task order shall be completed within \_\_\_\_ month(s) of the Notice to Proceed date, not to exceed the master contract expiration date.

**VII. COMPENSATION (PAYMENT) METHODS:**

The following method of payment(s) to consultant shall be used in accordance with the master contract and 23 CFR 172.9(b) Payment methods:

- Lump Sum (Firm Fixed Price) – A fixed/negotiated price not subject to any adjustment; the Consultant agrees to fulfill its obligation under this agreement, regardless of cost with no expectation of additional compensation beyond the agreed upon lump sum price in the performance of the work.

**NOTE:** It is the responsibility of the Consultant to account for costs appropriately and maintain adequate records and supporting documentation to demonstrate costs claimed to have incurred are allocable to this task order, and comply with applicable cost principles. It is important to note that all costs or prices based on estimated costs shall be eligible for Federal-Aid reimbursement, only to the extent that cost incurred or cost estimates included in negotiated prices are allowable in accordance with the Federal cost principles.

**VIII. ATTACHMENT LISTING:**

ATTACHMENT A, COST PROPOSAL SUMMARY  
ATTACHMENT B, ADDITIONAL PROJECT SURVEY AREA



IN WITNESS WHEREOF, said parties have hereunto affixed their signatures the day and year above first written:

**CITY OF CANTON**

Michael Baker International, Inc.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Signature: \_\_\_\_\_ Date

Albert Bowman, PE. Vice President/Office Manager

\_\_\_\_\_  
Printed Name/Title

ATTEST

\_\_\_\_\_  
City Clerk \_\_\_\_\_ Date

Approved as to form

\_\_\_\_\_  
Robert M. Dyer  
City of Canton  
Attorney

**ATTACHMENT A**

**COST PROPOSAL SUMMARY**

For delivery of the attached scope, the City agrees to pay a Lump Sum amount of Twenty-Four Thousand, Two Hundred Twenty-One Dollars and Seventy-Four Cents (\$24,221.74) as summarized below.

<b>Summary by Discipline/Firm</b>		<b>Total Hours</b>	<b>Total Cost</b>	<b>DBE (Yes/No)</b>	<b>DBE Participation</b>	<b>DBE %</b>
<b>Tab</b>	<b>TOTALS ==&gt;</b>	2	\$ 24,221.74			
<b>Rd1</b>	Michael Baker International	2	\$ 420.74	No	\$ -	-
<b>Srv1</b>	SAM LLC		\$ 18,901.00	No	\$ -	-
<b>SUE1</b>	SAM LLC		\$ 4,900.00	No	\$ -	-

**ATTACHMENT B**  
**Project Survey Area**





REVISION DATES


PI 0017789 - SR140 ADDITIONAL SURVEY

CHECKED:	DATE:	DRAWING No.
BACKCHECKED:	DATE:	00-0000
CORRECTED:	DATE:	
VERIFIED:	DATE:	