



Action Requested/Required:

- Vote/Action Requested
- Discussion or Presentation Only
- Public Hearing
- Report Date: _____
- Hearing Date: _____
- Voting Date: _____

Department: Community Development **Presenter(s) & Title:** Bethany Watson
City Engineer

Agenda Item Title:

Discussion and Possible Action on Task Order 5 with Keck & Wood, Inc. for Hwy 140 Utility Relocation in the amount of \$81,500.

Summary:

The City is currently undergoing a City-Let, Federally-funded GDOT roadway widening project for Hwy 140 (PI 0017789). The current status of the project is in concept phase complete and utility identification phase complete. City staff has requested a proposal from K&W to develop utility relocation plans for water and sewer to be included with design plans by Micheal Baker, Inc. The scope of the project will include coordination meetings, site visit, data collection, and design of water and sewer relocation plans .

Budget Implications:

Budgeted? Yes No N/A
Total Cost of Project: Check if Estimated
Fund Source: General Fund Water & Sewer Sales Tax Other:

Staff Recommendations:

Staff recommends approval of Task Order 5 with Keck & Wood, Inc. for Hwy 140 Utility Relocation in the amount of \$81,500.

Reviews:

Has this been reviewed by Management and Legal Counsel, if required? Yes No

Attachments:

Task Order 5
Proposal

THIS SERVES AS A SUPPLEMENTAL AGREEMENT made as of _____, between the **City of Canton, Georgia, (OWNER)** and **Keck & Wood, Inc.(Consultant)**.

Owner and **Consultant** have previously executed a Professional Services Agreement dated May 1, 2023, that defines general terms under which **Consultant** will furnish General Consulting Engineering Services and Project Engineering Services to **Owner**. **Owner** now wishes to engage **Consultant** to provide services in connection with the Project known as Task Order no. 5 – Hwy 140 Utility Relocation. The Scope of Services is defined in Attachment A.

The fee for these services will be a Time and Expense Amount as outlined in Exhibit A of the Professional Services Agreement. Payments will be made monthly in accordance with the number of hours worked by the personnel of **the Consultant**. The amount will not exceed amount of eighty-one thousand five hundred dollars (\$81,500).

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first above written.

Owner:
City of Canton _____

Bill Grant _____

Mayor _____
Title

Signature

Attest:

Annie Fortner, City Clerk

Approved as to form

Robert M. Dyer
City of Canton
Attorney

Consultant:
Keck & Wood, Inc. _____

Corinne Valentine _____
By (Typed Name)

Associate Vice President _____
Title

Signature

Attest:

ATTACHMENT A

ATTACHMENT A: SCOPE OF SERVICES

Date: February 12, 2024
Project: Task Order to. 5 – Hwy 140 PI 0017789 Utility Relocation

Dear Ms. Watson:

Keck & Wood, Inc. (“Engineer”) is pleased to submit this professional services proposal for the Hwy 140 Utility Relocation project. Consideration of our firm for this project is most appreciated and we appreciate this opportunity to provide design engineering services for the City of Canton (“City”).

It is our understanding that the City is undergoing a City-Let, GDOT-Funded roadway widening project for Hwy 140 (PI 0017789). The current status of the project is concept phase complete, and utility identification phase complete. The City has requested the design services of Keck & Wood to develop the utility relocation to be included in the Series 24 plans by Micheal Baker.

The following is a description of the Engineer’s proposed scope of services:

SCOPE OF SERVICES

Coordination: Coordination with City of Canton, Micheal Baker, and SAM will include the following efforts:

1. Initial Coordination Meeting with the City and SAM (completed)
2. Site visit.
3. Data gathering, including digital drawings in CAD or Microstation, and existing sewer elevations
4. Coordination as needed with the City, Micheal Baker, GDOT, and SAM

Design Phase: The Engineer will:

1. Preliminary
 - a. Review master plan for consistency
 - b. Kickoff meeting and coordination
 - c. Sewer line investigation for approximately 2,500 LF of gravity sewer and 21 manholes. KW would utilize a subconsultant for the sewer pipeline cleaning and CCTV and manhole evaluations.
2. Second Submission letter
 - a. Conflict analysis
 - b. Relocation Plan Development for water and sewer. We will not be addressing the locations in the road profiles
 - c. Review Meeting with City
 - d. Finalize, convert files to dgn and submit plans to GDOT
3. 24-Series Associated Work
 - a. Develop 24 Series Plan sheet(s) of proposed water and sewer locations
 - b. Develop Profile sheet(s) of proposed gravity sewer, as needed
 - c. QAQC
 - d. Meet with City for final review plans
 - e. Prepare Utility Adjustment Schedule (UAS)
 - f. Prepare GUPS Permit for City submittal
 - g. Convert files to dgn for GDOT submission

Deliverables:

1. Sewer line investigation report
2. Second Submission letter: pdf and DGN files of plan sheets of proposed alignment
3. 24 Series: pdf and DGN files of plan sheets of proposed alignment and sewer profile (as needed).
DGN to be provided to be incorporated into 24 Series.

ASSUMPTIONS

The Engineer makes the following assumptions:

- Permitting (other than GUPS), erosion control, bidding services, and construction administration services are not included in scope.
- Utility locations for road profile markups in the GDOT plans are not included
- CCTV work can be completed without the need for bypass pumping or traffic control. Many times CCTV can be completed with a small amount of flow on the line or it could be plugged for the short duration.

SCHEDULE

Following receipt of the executed agreement and notice to proceed, the expected schedule is as follows:

- Second Utility Request expected 3rd Qtr 2024. The submission will be provided to GDOT/Micheal Baker within the 90-day required timeframe of receiving the letter.
- Subsequent water and sewer alignments will be submitted to GDOT/Micheal Baker as requested.

COMPENSATION

Compensation for work performed shall be billed on a **hourly-not-to-exceed** basis. A summary of the fees are as follows:

Preliminary Design	\$34,750
Second Utility Submission	\$15,070
Series 24 Design	\$21,045
Contingency	\$10,625
Total	\$81,500

Thank you for the opportunity to submit a proposal for this work. Please do not hesitate to contact me if you have any questions or require additional information.